

ENROLLMENT PROCEDURE

for Senior High School

STEP 1	Register at the Reception Area and submit the requirements. <ul style="list-style-type: none">• Fill up Application Form then specify the chosen Track / Strand.
STEP 2	Proceed to the Office of the Student Affairs to get your schedule.
STEP 3	Proceed to Registrar's Office <ul style="list-style-type: none">• Fill up Registration Form (Green Form) and Admission Slip. <p>*** For non-voucher students, pay the minimum downpayment before filling up the Registration Form and Admission Slip.</p>
STEP 4	For non-voucher students, go to the Accounting Office for the assessment of payments.
STEP 5	Proceed to Registrar's Office <ul style="list-style-type: none">• Release of Official Schedule• Validation of Enrollment.
STEP 6	Come back for the Orientation together with your parent / guardian.
STEP 7	Come back for the Opening of Classes.